

F.No. A-11019/74/2021-NMPB (Admin)

Government of India

National Medicinal Plants Board

Ministry of AYUSH

1st & 2nd Floor, Indian Red Cross Society

(Annexe Building), Red Cross Road

New Delhi – 110 001

Dated: 26th May 2026

Subject: Filling up of the regular posts on deputation basis in the National Medicinal Plants Board (NMPB), Ministry of AYUSH reg.

The applications are invited through proper channel for filling up the following posts on deputation basis-

S. No.	Name of the Post	No. of post	Method of recruitment	Classification	Pay Scale
1.	Deputy Adviser (Medicinal Plants)	1	By Deputation (including short term contract basis)	General Central Service Group 'A' Gazetted, Non-ministerial.	Pay Matrix Rs. 78,800-2,09,200 in Level-12
2.	Assistant Adviser (Botany)	1	By Deputation (including short term contract basis)	General Central Service Group 'A' Gazetted, Non-ministerial.	Pay Matrix Rs.67,700 - 2,08,700 in Level- 11
3	Finance & Administrative Officer	1	By Deputation (including short term contract basis)	General Central Service Group 'A' Gazetted, Non-ministerial.	Pay Matrix Rs. 67,700 - 2,08,700 in Level- 11
4.	Research Officer (Botany)	1	By Deputation	General Central Service Group 'A' Gazetted, Non-ministerial.	Pay Matrix Rs. 56100-177500 in Level -10
5.	Assistant Research Officer	1	By Deputation (including short term contract basis)	General Central Service Group 'B' Non-Gazetted, Non-ministerial.	Pay Matrix Rs. 35,400 1,12,400 in Level-6
6.	Accountant	1	By Deputation/Absorption	General Central Service Group 'B' Non-Gazetted, Non-ministerial.	Pay Matrix Rs. 35,400 1,12,400 in Level-6

2. The eligibility and other requirements are given post- wise at Annexure- I.

3. The terms and conditions of the deputation would be the same as prescribed by the Department of Personnel & Training Vide their OM.No.2/29/91-Estt. (Pay II) dt. 5.1.1994, as amended from time to time.

4. Applications should be sent through proper channel in the prescribed Proforma given at **Annexure-II**. While forwarding the applications, concerned department should send up-to-date APARs of last five years, Vigilance Clearance Certificate & Integrity Certificate etc. of the applicant in the prescribed proforma **Annexure- III**

5. It is requested that vacancies may be given publicity and the particulars of eligible officers who are fulfilling the eligibility prescribed and who are willing to be considered for deputation and also possessing requisite experience and whose services can be spared by the parent department, may kindly be forwarded to **the Finance & Administrative Officer, National Medicinal Plants Board (NMPB), Ministry of Ayush, 1st & 2nd Floor, Red Cross Annexe Building, Red Cross Road, New Delhi- 110001, upto 30th July, 2026 at 5:30 PM.**

6. Applications received after the last date or without all the necessary documents will not be considered. No applicant will be permitted to withdraw his / her name after selection (This advertisement and other details / annexures are also available on the website of NMPB and Ministry of Ayush).

(A.K. Meena)
Section Officer

All Ministries / Departments of the Govt. of India.

1. CCRAS / CCRH / CCRUM / MDNIY / CCRYN / All SMPBs.
2. Deputy Secretary, Ministry of AYUSH with the request to upload this advertisement on Ministry of Ayush website / Notice Board.
3. Under Secretary (E-I Section), Ministry of Ayush - for information please.
4. Research Officer (Botany), NMPB with the request to upload this advertisement on NMPB official website.
5. Chief Secretaries of all States / UTs for wide circulation.
6. Copy to the PSO to Secretary (Ayush)
7. Copy to the PS to CEO, NMPB

GOVERNMENT OF INDIA
MINISTRY OF AYUSH
NATIONAL MEDICINAL PLANTS BOARD (NMPB)



Red Cross Annexe Building, Red Cross Road, New Delhi – 110001

EMPLOYMENT NOTICE

Applications are invited from eligible officers for filling up the following posts in National Medicinal Plants Board (NMPB), Ministry of AYUSH on deputation (including short-term contract) basis:

Name of Post	No.	Pay Level
Deputy Adviser (Medicinal Plants)	01	Level-12
Assistant Adviser (Botany)	01	Level-11
Finance & Administrative Officer	01	Level-11
Research Officer (Botany)	01	Level-10
Assistant Research Officer	01	Level-6
Accountant	01	Level-6

ELIGIBILITY: Detailed eligibility criteria, format etc are available at Annexure-I and on official websites of Ministry of AYUSH / NMPB (Web- <https://ayush.gov.in/>)

TERMS & CONDITIONS:

- √ Deputation as per DoPT OM dated 05.01.1994 (as amended)
- √ Applications through proper channel only
- √ Must include APARs (last 5 years), Vigilance Clearance and Integrity Certificate

LAST DATE: 30th July, 2026 (05:30 PM)

ADDRESS FOR SUBMISSION: Finance & Administrative Officer, NMPB, Ministry of AYUSH
Red Cross Annexe Building, Red Cross Road, New Delhi – 110001

-(Admin)
NMPB, Ministry of AYUSH

Deputy Adviser (Medicinal Plants)

Eligibility conditions, Experience etc. for filling up of the post on Deputation basis (including short term contract basis)

Officers under the Central or State Governments or Union Territories or Universities or recognized Research Institutions or Public Sector Undertakings or Semi-Government or autonomous bodies or statutory organizations:

(a) (i) holding analogous post on regular basis in the parent cadre or department;
or

(ii) with five years' regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 15,600-39,100 + Grade Pay Rs. 6600 (Revised Pay Matrix Rs. 67,700-2,08,700 in Level-11) in the parent cadre or department; and

(b) Possessing the following educational qualifications and experience:

Essential

(i) Master's degree in Botany or Pharmacognosy or Agriculture or Agronomy or Forestry from a recognized University or Institute or equivalent:

and

i. Ten years post qualification experience of working in the areas of research, development, policy, programs and implementation relating to medicinal plants in a government department or organization or institute of repute.

Desirable

(i) Philosophical Doctorate in concerned discipline from a recognized University or Institute or equivalent.

(ii) Knowledge of Computer Applications.

Note: -

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications

Assistant Adviser (Botany)

Eligibility conditions, Experience etc. for filling up of the post on Deputation basis (including short term contract basis)

Officers under the Central/State Government/Autonomous/Statutory Organization:

- (a) (i) holding analogous posts on regular basis in the parent cadre/department; or
 - (ii) with five years' service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 8,000-13,500 (Revised Pay Matrix Rs. 53,100-1,67,800 in Level-9 in Seventh Pay Commission) or equivalent in the parent cadre/department; or
 - (iii) with eight years' service in the grade rendered after appointment thereto on a regular basis in the Scale of pay of Rs. 6,500-10,500 (Revised Pay Matrix Rs. 35,400-1,12,400 in Level-6 in Seventh Pay Commission) or equivalent in the parent cadre/department; and
- (b) Possessing the following educational qualifications and experience:

Essential

- (I) Master's degree in Botany/ Pharmacognosy from a recognized University or equivalent;
- (ii) Five years' experience of working in the field of development of propagation of medicinal plants, particularly used in Ayurveda, Unani and Homoeopathy.

Desirable

- (i) Ph.D. (Botany/ Pharmacognosy) from a recognized University/institute or equivalent.
- (ii) Published Research Work.

Note: -

Period of deputation/contract including period of deputation/contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Finance and Administrative Officer

Eligibility Conditions, Experience etc. for filling up of the post on Deputation Basis (including short-term contract basis).

Officers under the Central or State Governments or Union Territories or Universities or recognized Research Institute or Public Sector Undertakings or Semi Government Autonomous or Statutory organizations:

- (a) (i) Holding analogous post on regular basis in the parent cadre or department; or
- (ii) With five years' service in the grade rendered after appointment there to on regular basis in the pre revised scale of pay of Rs.9,300-34,800/- plus grade pay Rs.5,400/- (pay matrix 53,100-1,67,800/-, Level-9 of 7th Pay Commission) or equivalent in the parent cadre or department; or
- (iii) With eight years' service in the grade rendered after appointment there to on a regular basis in the pre-revised scale of pay of Rs.9300 – 34,800 plus Grade Pay Rs.4,200/- (pay matrix 35,400 1,12,400/-, Level-6 of 7th Pay Commission) in the parent cadre or department; and
- (b) Possessing five years' experience in administration, establishment and accounts matters.

Note:-

Period of deputation (including short term contract) including period of deputation (including short –term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall not be exceeding (56) fifty-six years as on the closing date of receipt of applications.

Research Officer (Botany)

Eligibility Conditions, Experience etc. for filling up the post on deputation basis

Officers of the Central Government:

1. (i) holding analogous post on regular basis; or
(ii) with 3 years' regular service in posts in the Scale of Rs. 1640-2900 (Revised Pay Matrix Rs. 35,400-1, 12,400 in Level-6 in the Seventh Pay Commission) or equivalent; or
(iii) with 8 years' regular service in posts in the Scale of Rs. 1400-2300 (Revised Pay Matrix Rs. 29,200-92,300 in Level-5 in the Seventh Pay Commission); and
(B) Possessing the following educational qualifications and experience:

Essential

- (i) Master's degree in Botany/Pharmacy (with Pharmacognosy as the main subject) of a recognized University or equivalent
(ii) Two years' experience of identification of drugs and medicinal plants used in Indian Systems of medicine.

Desirable

Knowledge of Pharmacopoeial Standards and Taxonomical knowledge of Medicinal Plants for identification.

Note: -

Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications

Assistant Research Officer

Eligibility Conditions, Experience etc. for filling up the post on deputation basis (including short-term contract basis)

Officers under the Central or State Governments or Union Territories or Universities or recognized Research Institutes or Public Sector Undertakings or semi-Government autonomous or statutory organizations:

- (a) (i) holding analogous post on regular basis in the parent cadre or department; or
- (ii) with three years' service in the grade rendered after appointment thereto on a regular basis in the Scale of Pay of Rs.9,300-34,800 + Grade Pay Rs.4,200 (Revised Pay Matrix Rs.35,400-1,12,400 in Level-6 in the Seventh Pay Commission) or equivalent in the parent cadre or department; or
- (iii) with six years' service in the grade rendered after appointment thereto on a regular basis in the Scale of Pay of Rs. 5,200-20,200 + Grade Pay Rs. 2,800 (Revised Pay Matrix Rs. 29,200-92,300 in Level-5 in the Seventh Pay Commission) or equivalent in the parent cadre or department; and

(B) Possessing the following educational qualifications

Essential

- (i) Master's degree of Science in Botany or Pharmacognosy or Forestry or Agriculture or Horticulture or Medicinal Plants or Bio Technology or Pharmacy (with Pharmacognosy as a main subject) from a recognized University or institute or equivalent.
- (ii) Knowledge of computer operation.

Note:

Period of deputation (including short-term contract) including period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation (including short-term contract) shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Accountant

Eligibility Conditions, Experience etc. for filling up the post on deputation basis (including short-term contract basis)

(A)(1) Senior Secretariat Assistant (SSA) of Central Secretariat Clerical Service (CSCS) in Level-4 in the pay matrix Rs. 25500-81000 with eight years' regular service in the grade and having successfully completed nine weeks training in Cash and Account in the Institute of Secretariat Training and Management or equivalent course; and

(ii) possessing two years' experience in cash, accounts and budget work; or

(B) Officers of the Central Government or State Government or Union Territories.

(a) (i) holding analogous posts on regular basis in the parent cadre or department; and

(ii) with six years' service in the grade rendered after appointment thereto on a regular basis in Level-5 in the pay matrix Rs. 29200-92300 equivalent in the parent cadre department; and

(b) (i) who have successfully completed nine weeks training in Cash and Accounts in the Institute of Secretariat Training and Management or equivalent course, and

(ii) possessing two years' experience cash, accounts and budget work

Note: The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on the closing date of receipt of applications. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

Absorption:

Note: Only officers of Central Government or State Government or Union Territories shall be eligible to be considered for appointment on absorption basis.

Annexure-II

Application for the post of.....

1	Name and Address (in Block letter)	
2	Date of Birth (in Christian era)	
3	Date of retirement under central/Sate Government rules	
4	Educational Qualification	
5	Whether educational and other qualification require for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in rules. State the authority for the same)	

		Qualification/Experi ce required	Qualification/Exp erience Possessed by the officer
Essenti al	(1)		
	(2)		
Desirabl e	(1)		
	(2)		

6. Please state clearly Whether in the light of entries made by you above, you meet the requirement of the post

7. Details of Employment, in chronological order, enclose a separate sheet, duly authenticated by your signature if the space below is insufficient

Office/ Institution	Post held	From	To	Scale of pay and basic pay	Nature of duties (in detail)

8. Nature of present employment, i.e., ad hoc or Temporary or Quasi-permanent or permanent

9. In case the present employment is. Held on deputation/ contract basis. Please state

a) The date of initial appointment

b) period of appointment on deputation/contract

c) Name of the parent office / organization to which you belong

10. Additional details about present employment [please state whether working under (indicate the name of your employer against the relevant column)];

a) Central Government -

b) State Government -

c) Autonomous organization -

d) Government undertaking -

e) Universities -

f) others -

11 please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.

12. Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre- revised scale

13. Total emoluments per month now drawn

14. Additional information, if any, which you would like to mention in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualification (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement).

15. Whether belongs to SC/ST

16. Remarks

(The candidates may indicate information with regard to (1) Awards / Scholarship / Official appreciation (2) Affiliation with the professional bodies / Institutions / Societies and (iv) any other information)

I have carefully gone through the vacancy circular / advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature_____

Place_____

Address_____

Date_____

CERTIFICATE

To be filled in by the parent office/ Department

Certified that the particulars furnished by the applicant have been checked from available records and found correct

Certified that the candidate is eligible for the post as per conditions mentioned in the advertisement.

Certified also that no Vigilance case is either pending or being contemplated against the applicant. Integrity of the applicant is also certified.

Photocopies of complete and up to date APAR dossier of the officer for the last five years, duly attested, on each page enclosed.

No major/minor penalty has been imposed on the concerned officer during the preceding ten years.

Signature_____

Name & Designation of the Head of the Department/

Authorized Signatory with seal

Telephone Number_____